*Admission Application for School Year*: \_\_\_\_\_\_\_\_\_\_ *Grade Applying* for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

first middle last

Date of Birth: \_\_\_\_\_\_/\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_ Gender: Male Female Current Grade: \_\_\_\_\_

dd mm yyyy

School presently attending: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

name of school city / country

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*Parent Information*

Home/Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Resident: \_\_\_\_ OR Expatriate: \_\_\_\_\_\_

*\*Local residents are those that hold a valid passport from St. Kitts and Nevis ONLY. Please attach proof of St. Kitts and Nevis citizenship or passport for the student and/or parent.*

Mother’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

first last

E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secondary Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

please print clearly please print clearly

Mother’s place of employment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Ph. #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

first last

E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secondary Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

please print clearly please print clearly

Father’s place of employment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Ph. #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Siblings Attending SKI Academy: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_\_\_\_

name

Emergency Contact Info: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

name relationship to student

Emergency Ph #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Emergency email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Is the applicant currently taking any Medication? **Y N** If yes, describe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Medically diagnosed allergies? **Y N** If yes, describe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. People authorized to pick up child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ names and relationships

Please turn over to complete the application form

Parents are mandated to provide the following documentation with this application:

1. A copy of the **student’s latest report card or transcript** from their former school. If homeschooled, please provide official documentation from ministry of education liaison.

2. A **letter of reference or character statement** from the applicant’s former school teacher or administration. Letter must include contact information for reference provider (school letterhead will suffice).

3. A **medical certificate** for any allergies or use of medication.

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Checklist of Application Items:

Completed application form

200.00 EC fee

Proof of St. Kitts and Nevis citizenship

Local fees are offered only to St. Kitts and Nevis residents. Proof of passport is required*.*

*Expatriate fees are offered to those who do not hold a valid St. Kitts and Nevis passport.*

Copy of latest report card or transcript from former school

Copy of reference letter / character letter from former school

Copy of up to date immunization form (all students are required, by law, to be immunized)

Please be informed that a copy of the valid STUDENT VISA for all non-local students will be required upon acceptance at SKI Academy.

**Additional Information:**

**Siblings:** A 10% sibling discount is offered to families with more than 1 child at the school. The discount will be applied to the latest child enrolled.

**Uniforms:** Students are responsible for purchasing their own uniform shirts through Sun Island Clothes.

**Bus**: Students must be registered to ride the bus, which reserves the child’s seat on the bus. The cost is $80.00 EC per month for two way travel and $40.00 EC for one way travel. Accounts will be billed on a monthly basis.

**Hot Lunch:** The cost of hot lunch is $15.00EC or $20.00EC per day based on your selection.

**After School Program:** Our After School Program will be held each week, Monday through Thursday from 3:30pm to 4:30pm, at the cost of $15.00EC per day.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Signature